

Foto Cards



Foto Cards

1. Complete "First Steps".
2. Drag and drop photos to make changes or choose another template by clicking the "Templates" tab. You can also change category.
3. Click on the text box to personalize your message. Enter your text, change the font, etc. then click "Preview". If it's ok, click "Save". Click "Add to Cart" then "Check Out". If it's your first time, you'll be asked to key in your personal information.
4. Review your order, select pick up or delivery and method of payment. Include special instructions in the "Comments" section.
5. Click "Place Order" to process order. An email will be sent to you when your order is ready.

Foto Collage Prints



Foto Collage Prints

1. Complete "First Steps". Please note that you can combine up to 9 of your favourite photos in a collage.
2. The "Photos" tab button lets you see your photos and make changes. The "Layouts" tab and "Backgrounds" tab offer you a variety options to choose from. Just drag and drop. Click on the "Save" icon at anytime.
3. When you're finished click "Add to Cart" then "Check Out". If it's your first time, you'll be asked to key in your personal information.
4. Review your order, select pick up or delivery and method of payment. Include special instructions in the "Comments" section.
5. Click "Place Order" to process order. An email will be sent to you when your order is ready.

Foto Mugs • Foto Mouse Pads Foto T-Shirts • Foto Puzzles



1. Complete "First Steps". Please note that you can place up to 9 photos.
2. To see you photos and make changes, click on the "Photos" tab button. The "Layouts" tab and "Backgrounds" tab offer you a variety of creative options to choose from. Just drag and drop. Click on the "Save" icon at anytime.
3. When you're finished click "Add to Cart" then "Check Out". If it's your first time, you'll be asked to key in your personal information.
4. Review your order, select pick up or delivery and method of payment. Include special instructions in the "Comments" section.
5. Click "Place Order" to process order. An email will be sent to you when your order is ready.

Get the **MOST** from your photos
by creating a Foto Gift today!

Visit fotosource.com today!

 **foto depot**[®]

Get the **most** from your photos!



learn how to...

- **Create Fabulous Foto Gifts on Foto Depot**

Just go to Fotosource.com,
click on "Foto Depot" and log in.

 **foto source**[®]
Focused on You[™]

Foto Mugs / Foto Mouse Pads / Foto T-Shirts / Foto Puzzles

Create Fabulous Foto Gifts

Make your memories last a lifetime with Foto Depot, our free online photo services solution! Not only can you store your photos, order prints and share your photos, but you can also easily create personalized Foto Gifts online. Just go to Fotosource.com, click on "Foto Depot" and log in.

First Steps

1. After you log into Foto Depot, select a Foto Gift from the carousel by clicking on the appropriate image.
2. For some items, it may ask you to select one or more of the following: product type, colour, style, size or template. For calendars, you must choose your starting date, number of months and which holidays you would like listed. Make your selections and click "Start".
3. Now, select the folder(s) where your photos are stored and click "Next" or choose "upload more photos" and follow the instructions.
4. Click on the photos you wish to use or choose "Select all pages" then click "Add to Project". Please note that "Use auto-layout" will automatically populate your project with the photos you selected. Now enter a "Project Title".
5. For the next steps, please see the appropriate Foto Gift category below.

YOUR
Digital
SOURCE™

Foto Books



First Steps

1. Complete "First Steps". Please note that your book can have 14 to 432 photos and be 14 to 48 pages with up to 9 photos on each page.
2. Next, edit your book title, type or cover options. Click the right arrow button below to turn the page. (If you've selected "Use auto-layout, Foto Depot will automatically fill each page then allow you to make changes.)
3. Use the buttons to make any changes. Put your cursor over each button to see what it can do.
4. Click the "Page Index" button, then drag and drop pages to rearrange them. Just click on a page to edit it. The "Photos" tab button lets you see the photos you used and make changes. The "Layouts" tab and the "Backgrounds" tab offer you a variety options to choose from. Just drag and drop.
5. The "Photos per page" button lets you see layouts with a specific number of photos. The "Captions" button gives you different caption choices. You can also add text to a photo box. Click the "Save" icon at any time.
6. When you're finished, click "Add to Cart" then "Check Out". If it's your first time, you'll be asked to key in your personal information.
7. Review your order, select pick up or delivery and method of payment. Include special instructions in the "Comments" section.
8. Click "Place Order" to process order. An email will be sent to you when your order is ready.

Foto Books

Foto Calendars



Foto Calendars

1. Complete "First Steps".
2. See what each button can do by putting your cursor over each button. Make your changes.
3. Click the "Page Index" button to view each photo page. Drag and drop pages to rearrange them. Click on a page to edit it. The "Photos" tab lets you see the photos you used and make changes.
4. The "Layouts" tab gives you a variety of layout options. Just drag and drop. The "Photos per page" button lets you see layouts with a specific number of photos. The "Captions" button gives you different caption choices. Click the "Save" icon at any time.
5. The "Backgrounds" tab, gives you the option to choose from a variety of background categories, including photos.
6. Use your arrow key to see each page, including the monthly calendar page. You can drag and drop a photo into any box or add text to any box by clicking on the box. Enter your text, change the font, etc. then click on "Preview". If it's ok, click "Save". Click "Add to Cart" then "Check Out". If it's your first time, you'll be asked to key in your personal information.
7. Review your order, select pick up or delivery and method of payment. Include special instructions in the "Comments" section.
8. Click "Place Order" to process order. An email will be sent to you when your order is ready.